Subject: **DRAFT FINAL RECOMMENDATIONS OF PREVENTION COMMITTEE ON BALOCHISTAN TEXTBOOK BOARD (BTBB)**

In pursuance of the Notification regarding constitution of subject committee vide NAB HQ letter No. 5-2(25)/Pre/NAB HQ/ 2021 dated 29-06-2022 **(Annex-A),** the Committee completed the assigned task with the mandate at **(Annex-B).**

ISSUES AND BOTTLENECKS:-

As a result of the detailed discussions in the meetings of the instant Prevention Committee, the following issues and bottlenecks were identified by the members of the committee:

a. The Balochistan Textbook Board (amendment) Ordinance 1977 has become redundant to meet the requirements of current times, it is necessary to introduce an entirely new law for proper functioning of the BTBB.
b. System of award of contract of printing of textbooks by BTBB is questionable and not transparent.
c. Textbooks are got printed on higher costs from other Provinces in which involvements of kickbacks is not improbable.
d. Printing of textbooks is not done as per available number of students in Education Management Information System (EMIS), and Balochistan Education Management Information System (BEMIS).
e. Less focus is given to the quality of the contents of textbooks while more focus is given to quantity of content.
f. Distribution of the textbooks to the educational institutions is not up to the mark thus the printed textbooks remain dumped in stores for months and are not distributed among the students in time.
g. As per new policy of Government of Pakistan, 'Single National Curriculum' all over Pakistan will be introduced which is yet to be implemented.
h. System of payment of royalty by BTBB and manuscript management charges also needs to be examined.
i. Quality of paper used in textbooks printing is not up to the standard.

2. **<u>Recommendations of the Committee:-</u>**

The committee has finalized its recommendations, endorsed by all stakeholders, which are as follows:-

SR	CURRENT STATUS & BOTTLENECKS	RECOMMENDATIONS	ACTION BY	TIME LINE
1	**Requirement of a New Bill namely Balochistan Textbook Board Act** Presently, BTBB is functioning under Balochistan Textbook Board (Amendment) Ordinance, 1977. However, the said law is outdated thus substantial amendments are required in the BTBB law.	A new bill for Baluchistan Textbook Board may be approved. The draft bill is annexed **(Annex-C)** with these recommendations.	Secretary Law + Secretary Education (Schools) / (Colleges)	06x Months
2.	**Demand of Books** As per present practice, demand of books are received by BTBB (Balochistan Text Book Board) in last Quarter of calendar year that results into delay in printing and onward distribution of books.	a) The demand of free textbooks should be placed before the BTBB in the month of May every year. b) BTBB will prepare overall demand of textbooks, in the month of May, based on the data received from District Education Officers (DEOs), Education Management Information System (EMIS), Balochistan Education Management Information System (BEMIS) and 2 to 10 percent additional books would be added in the said data, as some institutions like Balochistan Residential schools, FC schools, Non-Formal Education schools, Social welfare schools and some private institutions (khairati) are getting free textbooks (for free distribution) from Directorate of Education (Schools). c) The Directorate of Education Schools will be responsible only to provide textbooks from Grade Primer (Kachi) to Grade-X to the Government	Secretary Education (Schools) / (Colleges) + Chairman BTBB + Director Education (Schools) / (Colleges)	03x Months

		Schools, as the same are in the control of School Education Department. d) The Director Colleges will prepare a separate demand of books for the educational institutes falling under its administrative control and furnish the demand of textbooks for grade XI to XII directly to BTBB for printing. e) The public sector residential and cadet colleges would also raise their demand for textbooks to BTBB through their relevant department(s).		
3.	**<u>Market Assessment by BTBB for Budget allocation</u>** Budget allocation for textbooks printing is not in accordance with high inflation / currency devaluation in the country. Moreover, budget release / payments to BTBB also take much time, thus causing problems to BTBB.	a. The BTBB would carry out a Market Assessment / Survey (without involving any cost) to calculate the latest prices, just after the receipt of demand of free books from the Directorate of Education (Schools) while the same assessment for college textbooks be provided by Director (Colleges). The BTBB would share the tentative cost of textbooks printing and share the same along-with quotations and other supporting documents to the Director of Education Schools so as to coordinate with Finance Department for release or additional demand of budget (if required) to meet the expenses for purchase of Free Textbooks. b. The budget amount w.r.t. the logistics and transportation of textbooks, to be increased due to high inflation and increase in petroleum prices in the country. c. Timely allocation of budget at all levels to be ensured for proper and timely supply/distribution of textbooks to students.	Chairman BTBB + Director Education (Schools) / (Colleges) + Finance Deptt	03x Months
4.	**<u>Textbooks demand by relevant education departments</u>**	a. The Director of Education (School) would place demand of free textbooks of those educational institutions falling under the administrative control	Chairman BTBB + Director Education	01x Months

	There is a need to streamline the procedure to initiate demands of free textbooks by the relevant educational institutions in order to increase coordination and to ensure accuracy in term of the number of textbooks required to be printed.	of School Education Department. b. The institutions, either working under the administrative control of Colleges/Higher Education Department, an independent Govt. / Semi Govt. any entity or an NGO should make their demand of textbooks through their administrative department i.e. Secretary Colleges and Higher Education Department. The Balochistan Residential Colleges (BRCs), Cadet Colleges and other related similar institutions may also process their demand of Textbooks through Colleges and Higher Education Department.	(Schools) / (Colleges)	
5.	**Floating of Tender** As per present practice, tender for book printing is floated in month of Nov-Dec of the calendar year that results into delay in printing and onward distribution of textbooks.	The BTBB should start tendering process in the **month of July** every year so that there should be ample time available to print / procure textbooks and to assure timely distribution of the same to students.	Chairman BTBB	01x Months
6.	**Package Based Tenders** Awarding of all textbooks printing assignment to one bidder results into different problem including non-completion of given task within stipulated timeline.	a. The BTBB should make tenders based on packages rather than awarding contracts of printing huge number of textbooks to a few publishers. This will give multiple options to bidders to participate and execute their work within the stipulated time. b. The packages can be as follows: i. Package 1: Grade 1 to 4 ii. Package 2: Grade 5 to 8 iii. Package 3: Grade 9 to 10 iv. Package 4: Grade 11 to 12 c. The BTBB may adopt the bidding process of Punjab Govt. School Education Deptt in this regard. Provided that the Controlling Authority and Chairperson of BTBB to ensure the compliance of the BPPRA Rules so that the overall	Chairman BTBB	03x Months

		printing cost is not compromised. d. To maintain the quality of the binding of printed textbooks, BTBB to ensure that printers / publishers pack & supply textbooks in plastic wrapping. e. Allocation system (Printing Textbooks through registered publishers) may be adopted for low cost quality textbooks printing.		
7.	**Supply of Books** Books are not timely handed over to the relevant Departments that results into delay in distribution of textbooks to the students.	a. The BTBB should set the timeline for bidding process in such a way that it could hand over the textbooks to the Director of Education Schools in the month of **December every year.** b. As soon as the textbook printing is done by the printer/publisher, the BTBB shall ensure to distribute/supply of textbooks to the focal persons of schools, colleges and residential/cadet colleges.	Chairman BTBB + Director Education (Schools) / (Colleges)	03x Months
8.	**Promotion of Local Industry** Books are mostly got printed from Printers / Publishers of other Provinces that results into high transportation cost, and local printing industry is also not flourishing.	BTBB should insert a condition of printing a portion of printing work in Quetta and slowly the percentage may be enhanced, so as to uplift the local printing industry for timely provision of textbooks and saving the transportation cost.	Chairman BTBB	03x Months
9.	**Compliance of Board of Directors (BoD)** Role of BoD is required to enhance in order to ensure proper monitoring and check & balance in BTBB.	All the committees, established to carryout official work of BTBB, as mentioned in clause 12, be approved by the Board of Directors.	Chairman BTBB	02x Months

10.	**<u>Distribution and Monitoring/ Supervision of Textbooks Distribution</u>** There should be proper supervision to ensure timely collection and distribution of free textbooks in schools.	a. The Director of Education (Schools) shall notify such committees of officers at: i. District Level ii. Divisional Level and iii. Provincial Level Purpose of the committees would be to ensure proper and timely collection, distribution and monitoring of Free Textbooks from BTBB to Directorate of Education, thereafter to District Education Officers and finally to students in schools. b. Proper SOPs to be framed for each stage in order to ensure compliance.	Director Education (Schools) / (Colleges)	02x Months
11.	**Committees for monitoring/ supervision of Textbook Distribution** There is a need to improve the textbooks distribution mechanism so that timely availability of textbooks at each school is ensured.	a. Following committees may be constituted at District Level for proper monitoring, Receiving, counting & Inspection of textbooks: i. The DEO/DOE (Male) or Focal Person of District, having an authority letter, shall collect Free Text Books from main store (warehouse) at Quetta, affix their signatures on the receipt after verifying the number of books received. ii. The District Store Keeper of Books shall accompany DEO / DOE (Male) or Focal Person of District to count, collect, verify the Free Text Books before supply of Books to District. He shall compile the record of all Free Text Books, year wise in stock Register, meant for each year for Free Text Books. In case of any error or omission he shall be held responsible. iii. The Assistant District Officer Education (ADEO) / Learning Coordinator (LC), District Monitoring Coordinator (DMC) / District	Secretary Education (Schools) / (Colleges) + Director Education (Schools) / (Colleges)	02x Months

		Monitoring Associate (DMA), at District level, shall ensure the distribution of Free Text Books in schools. In case of non-availability or non-provision of Books in schools they shall report to Divisional Director of Education Schools (Concerned) b. Following committee may be constituted at Divisional Level for proper monitoring Receiving, Counting & Inspection of textbooks: i. The Additional Divisional Director of Education (Schools) (Concerned) shall visit the schools, falling under his jurisdiction, to ensure the proper and timely distribution of the books to the schools. Any deviation from the set procedure be reported to Director of School Educations Balochistan. ii. The Deputy Divisional Director of Education (Schools) (Concerned) shall visit schools, falling under his jurisdiction, to ensure proper distribution of Free Text Books at school level and furnish a report to Director of Education (Schools) Balochistan Quetta, every academic year. iii. The Assistant District Officer Education (ADEO)/Learning Coordinator (LC) shall also visit the schools along with Deputy Divisional Director of Education (Schools) (Concerned) falling under their jurisdiction, to facilitate the Deputy Divisional Director of Education (Schools) ensuring fair, transparent distribution of		

		the free text Books at school level and also assist him to furnish a report to Director of Education (Schools) Balochistan Quetta. c. Following committee may be constituted at Provincial Level for proper monitoring/vigilance of overall functions of receiving, and distribution of textbooks: i. The Additional Director (Co-curriculum & Book Distribution), shall monitor the overall Distribution process, if he receives any complaint either from field staff, District Management, reporting offices or from general public, shall take necessary action to resolve the issue. If any discrepancy / deviation in distribution process is found, it shall be reported to the Director of Education (Schools) for further necessary action. ii. The Deputy Director (Co Curriculum & Book Distribution) shall assist the Additional Director (Co Curriculum & Book Distribution) wherever any complaint is registered from any side. If he sees any weakness in distribution process, it shall be reported to Director of Education (Schools) in consultation with Additional Director (Co-Curriculum & Book Distribution) for further necessary action. The Main Provincial Store Incharge may also accompany with him. iii. The Provincial Storekeeper of warehouse shall accompany aforementioned offices at serial No.1 & 2, to verify the Free Text Books from main record as supplied to		

		Districts. He shall compile the record of all Free Text Books, (year wise) in stock Register, of Free Text Books. In case of any error or omission he shall be held responsible.		
12.	**<u>Committees for Distribution of Textbooks.</u>** In order to ensure timely distribution of books, there should be a proper mechanism so that the books reach the students before start of new classes in March.	a. In 1st phase textbooks will be collected from Directorate of Education(s) by District Education Officers (DEOs) and Store Incharge (concerned) or their representatives and Store Incharge. The transportation will be provided by DOEs. b. In 2nd phase District Education Officers (DEOs) will conduct the work of distribution in the following manner: i. DEO will be responsible for Distribution of all Free Text Books to all High, Higher Secondary Schools (Girls/Boys) of concerned District ii. District Officer Education (Male) will be responsible for Distribution of all Free Text Books to all Middle Schools (Boys) of relevant District. iii. District Officer Education (Female) will be responsible for Distribution of all Free Text Books to all Middle Schools (Girls) of relevant District. iv. Deputy District Officer Education (Male) will be responsible for Distribution of all Free Text Books to all Primary Schools (Boys) of his Concerned Tehsil of District v. Deputy District Officer Education (Female) will be responsible for Distribution of all Free Text Books to all Primary Schools (Girls) of her Concerned Tehsil of District.	Secretary Education (Schools) / (Colleges) + Director Education (Schools) / (Colleges)	02x Months

13.	**<u>Use of Inferior Quality paper and Development of Font size and style</u>** BTBB textbooks printing is featured with weak layout designing, improper font size and printing on inferior quality papers.	a. Director Schools would be responsible to ensure that the paper procured by the publisher meets the given specifications by verifying the samples thorough a certified laboratory. b. For font size and layout designing, etc the BTBB must develop a style guide as mentioned in the draft of Policy 2022 and follow the developing standards prepared by the Federal Ministry of Education with the consultation of Provinces.	Chairman BTBB + Director (Schools) / (Colleges)	03x Months
14.	**<u>Shortage of Subject Specialists and no Research and Development Function in BTBB</u>** There is shortage of different subject specialists in BTBB that cause hindrance in performance of its functions. Non-existence of Research and Development facilities.	a. Services of subject specialists for compulsory subjects, psychologists, composers and layout designers may be outsourced. b. Academic staff must be appointed on regular basis at BTBB. c. A research cell to be established in BTBB.	Secretary Education (Schools) / (Colleges) + Chairman BTBB	04x Months
15.	**<u>Outdated Contents in Textbooks</u>** Quality of contents available in textbooks of Balochistan is not up to date thus not meeting present world requirements.	a. The scheme of study and number of Student Learning Objectives (SLOs) in each educational Grade may be revised by the Bureau of Curriculum (BoC) and Extension Center (EC) in order to rationalize the size and price of the textbooks. b. The draft of "Development of Textbooks and Supplementary Reading Material (through a person or agency) Policy, 2022" should be finalized as soon as possible.	Chairman BoC Balochistan	03x Months
16.	**<u>Storage Facility of Books</u>** Due to lack of proper training for store officials and storage	a. Proper training of store officials and proper storage facilities may be provided to ensure proper stock maintenance and to avoid damage to the stock of printed textbooks.	Secretary Education (Schools) / (Colleges) +	04x Months

	facilities, a considerable number of textbooks is damaged.	b. A separate column shall be inserted in the record registers of every level regarding the physical condition of books in order to fix the responsibility of negligence and to ensure that the students receive books in good condition.	Chairperson BTBB	

MANDATE OF THE COMMITTEE:-

a. To examine the laws in force, and also rules, regulations and procedures / practices of Balochistan Text Book Board (BTBB) and to recommend amendments in such procedures, practices, laws, rules or regulations as the case may be, in order to eliminate corruption and corrupt practices.
b. To examine system of payment of royalty and manuscript management charges.
c. Examine the procurement process in order to propose multi-dimensional procedure to foster healthy competition among textbook writers, publishers and distributors.
d. Suggest cost effective mechanism for preparation and publication of error free quality textbooks by modernizing communication channels among all stakeholders.
e. Appraise mechanism for distribution of text books so as to propose efficient and economical mechanism for timely availability of text books across the province.
f. Examine rules, regulations and practices governing the conduct of public office holders / board / council so as to ensure good governance and implementation of high standards of transparency.
g. Review curriculum development process and educational policies of government in order to culminate hurdles in way of its implementation.
h. Call for briefing (s) / meeting (s), relevant documents and information required from any department or organization at Federal and Provincial level.
i. Use the powers of section 27 of NAO, 1999 for seeking full and complete assistance in connection with the subject matter from any department / organization of Federal or Provincial Governments.
j. Monitor the implementation of the recommendations/ instructions, in order to assess and evaluate the success or otherwise of such recommendations/ instructions for the elimination of corruption and corrupt practices.

Annexure-C

Balochistan Textbook Board Ordinance (amended), 1977		**Balochistan Textbook Board Act 2023**	
Section		**Section**	
Preamble	**WHEREAS** it is expedient to amend the Balochistan Textbook Board Ordinance, 1977 (Ordinance No. XI of 1977) in the manner hereinafter appearing for the Province of Balochistan to arrange for the preparation, production and publication of Textbooks for the classes I to XII, guide books and other reading material required by the students and teachers: **AND WHEREAS** the Governor is satisfied that circumstances exist which render it necessary to take immediate action: NOW THEREFORE, in pursuance of the Proclamation of the fifth day of July 1977, read with the Laws (Continuance in Force) Order, 1977 (CMLA ORDER No. 1 OF 1977) and in exercise of all powers enabling him in that behalf, the Governor of Balochistan is pleased to make and promulgate the following Ordinance:-	**Preamble**	**WHEREAS,** it is expedient to amend the Balochistan Textbook Board Ordinance, 1977 (Ordinance No. XI of 1977) in the manner hereinafter appearing for the preparation, production and publication of Textbooks for the classes Early Childhood Care and Education (ECCE), Primer to XII, Guide Books and other learning / reading materials required by the students and teachers; **AND WHEREAS**, it is imperative to achieve excellence in the advancement and dissemination of knowledge from ECCE, Primer and to align the textbooks and learning materials with needs of era, as per curriculum notified by the Government and to unify the textbooks and learning materials in classes from ECCE, Primer to Class-XII across the province through the Balochistan Textbook Board and the matters connected therewith or ancillary thereto; It is hereby enacted as follows:-
1 - Short Title extent and Commencement	(1) This Ordinance may be called the Balochistan Textbook Board (Amendment) Ordinance, 1977. (2) It shall come into force at once and shall be deemed to have taken effect from 17/11/1977.	**1 - Short Title extent and Commencement**	(1) This Act may be called the Balochistan Textbook Board Act, 2023. (2) It extends to whole of the Balochistan Province. (3) It shall come into force at once.
2 - Definitions	In this Ordinance, unless the context other wise requires the following expressions shall be the meaning hereby respectively assigned to them, that is to say:-	**2 - Definitions**	In this Act, unless there is anything repugnant to the subject or context:- (c) "Benefit Funds" means pension fund, provident fund, Group Insurance fund, benevolent fund and any other

	(c) 'Controlling Authority' means the Controlling Authority specified in section 7 (d) 'Chairman' means the Chairman of the Board; (e) 'Government' means the Government of Balochistan; (f) 'Head of an Institution' means the Principal of an Intermediate College or the Headmaster or Headmistress of a School, as the case may be; (g) 'Institution' means an Intermediate College or a School; (h) 'Intermediate College' means an Institution recognized for imparting instruction to classes XI and XII and ***includes an institution imparting instruction to classes IX to XII;*** (i) 'Member' means a Member of the Board; (j) 'Prescribed' means prescribed by Rules made under this Ordinance; (k) 'School' means an institution imparting instruction to all or any of the classes I to X and includes English Medium School, a School for handicapped children and any other school		fund. (d) "Controlling Authority" means the Controlling Authority specified in section 8; (e) "Chairperson" means the Chairperson of the Balochistan Textbook Board; (f) "Competent Authority" means the Chief Minister of Balochistan; (g) "ECCE" means Early Childhood Care and Education; (h) "Government" means the Government of Balochistan; (i) "Head of an Institution" means the Principal of an Intermediate College/ Higher Secondary School/organization recognized in public or private sector or Headmaster or Headmistress of a School, as the case may be; (j) "Institution" means an Intermediate College, ***a Higher Secondary School, a School, or any organization recognized for imparting education from class Primer to class XII;*** (k) "Intermediate College" means an Institution or organization in public or private sector recognized for imparting education to classes XI and XII; (l) "Intellectual Property Rights" means all the intellectual rights as covered in relative Laws and Acts; (m) "Supplementary Learning Material" means any printed, published, created/developed material, drawing, supplementary, supportive materials & digital material used by students or teachers in the class room for imparting education. (n) "Member" means a Member of the Board; (o) "Prescribed" means prescribed by rules or regulations made under this Act; (p) "Rules" means rules made under this Act. (q) "School" means an institution imparting education to all or any of the classes ECCE, Primer to X and includes English Medium Schools, a School for children / persons with disability and

	which Government may declare to be a school for the purposes to this Ordinance; (l) 'Textbook' means a book or work, printed /published or sold by or under the authority or with the permission of the Board;		any other school which Government may declare to be a school for the purposes to this Act; (r) "Textbook" means a book or work which is printed, published or sold for introduction in institution as material for study, by or under the authority or with the approval of Controlling Authority. It includes every volume, part or division of a volume and pamphlet in any language and **<u>every sheet of music</u>,** map, chart, plan or any digital materials separately printed, lithographed or created / developed and also includes its translation in any language.
3. Establishment and Incorporation.	(1) As soon as may be, there shall be established a Board to be known as Balochistan Textbook Board for carring out the purpose of this Ordinance. (2) The Board shall be a body corporate shall have power to acquire, hold and transfer property, shall have perpetual succession and common seal and may sue or be sued.	**3. Establishment and Incorporation.**	(1) The Government shall by notification in the official gazette establish a board to be known as Balochistan Textbook Board. (2) The Balochistan Textbook Board shall be the authority to develop, print, publish, approve and allow the Textbooks, learning material, digital material, supplementary and supportive materials and recommend manuscripts of registered publishers for NOC for all the schools and institutions imparting education from ECCE, Primer to class-XII. (3) The Board shall be a body corporate and shall have power to acquire, hold and transfer property and shall have perpetual succession and common seal and may sue or be sued.
4 - Constitution of the Board	(1) The Board shall consist of one whole time chairman and two ex-officio members; to be appointed by the Government by name or designation on such terms and conditions as Government may specify from time to time. (2) A member shall, unless sooner removed by Government, hold office for a term of 3 years and shall also	**4 - Constitution of the Board**	(1) The Board shall consist of one whole time chairperson i.e. Ex-officio **<u>Chairman</u>** Balochistan Textbook Board, Quetta and ***(06)*** **six Ex-officio members including Director of Education Schools, Director Colleges, Director <u>Bureau of Curriculum (BOC) & Extension Center (EC),</u> Chairman BBISE Quetta, Deputy Secretary (Dev:) Schools Education Department and a member from registered Private Schools nominated by the Controlling Authority.** (2) The non-official member shall, unless sooner removed by ***Controlling***

	be eligible for re-appointment on terms and conditions fixed by Government. (3) Every member appointment Chairman or Member shall divest himself of any other directorship or other interest held by him in any corporation, company or concern which has dealing with the Board. (4) The Chairman shall be the Chief Executive Officer of the Board.		***Authority,*** hold office for a term of 3 years and such term may be extended by the Controlling Authority. (3) **The Chairperson or Member shall not engage himself in any other directorship or other interest held by him in any corporation, company, business or concern which has dealing with the Board.**
5 – Dis-qualification removal and resignation of Chairman and members.	(b) Has, in the opinion of Government abused his position as Chairman or Member; or (2) The Chairman or a member may at any time resign his office by tendering his resignation to Government, which 15 days notice. Likewise the Government can remove them after 15 days notice.	**5 – Dis-qualification removal and resignation of Chairperson**	(b) Has, in the opinion of ***Competent Authority*** abused his position as Chairperson; or (2) The Chairperson may at any time resign his office by tendering his resignation to Controlling Authority with ***30 days'*** advance notice. (3) Likewise, the Controlling Authority may remove him after giving ***30 days'*** notice.
	NA	**6 - Disqualification replacement and resignation of members.**	(1) The Controlling Authority may, by order in writing, replace any Member, if he; (a) Refuses or fails to discharge assigned duties or becomes in the opinion of Controlling Authority, incapable of discharging his responsibilities under this Act; or (b) Has, in the opinion of Controlling Authority abused his position as Member; or (c) Has, knowingly acquired or continued to hold, directly or indirectly, or through a partner, any share or interest in any contract or employment with or by or on behalf of the Board or in any land or property which in his knowledge is likely, to benefit or has benefited as a result of the operation of the Board; or (d) Has been convicted of an offence involving moral turpitude; or adjudicated insolvent or is found a lunatic or becomes of un-sound mind. (2) The member may at any time resign from his office by tendering his resignation to Controlling Authority.

6 – Meeting of the Board	(1) The Board shall meet at such times and places and in such manners may be prescribed. (3) Fifty percent of the total members shall be present to constitution a quorum at a meeting of the Board.	**7 – Meeting of the Board**	(1) The Board shall ***meet at least twice in an academic year*** at such times and place and in such manners as may be prescribed by the Chairperson and in case of urgency the chairperson may call the meeting of the board any time. (3) ***Two third (2/3rd)*** of the total members shall be present to constitute a quorum at a meeting of the Board.
7 – Controlling Authority	The Government of Balochistan or its nominee shall be the Controlling Authority of the Board.	**8 – Controlling Authority**	The **Secretary, Govt. of Balochistan *Schools Education Department*** shall be the controlling Authority of the Board.
9 – Advisory Council	(ii) The Vice Chancellor of University Of Balochistan or his nominee. (iii) The Director of Education, Balochistan or his nominee. (iv) The Chairman of the Intermediate and Secondary Education Board Balochistan. (v) One Principal of the Colleges and one Headmaster of High School and One Headmistress of Girls High School, nominated by the Controlling Authority.	**10 – Advisory Council**	(ii) One of the Vice Chancellors or his nominee (s) of Public/Private Sector Universities in Balochistan on rotation basis for a period of three years to be nominated by the Controlling Authority. (iii) Representative of the Secretary to Government of Balochistan Schools Education Department (Not below the rank of BS-19) (iv) Representative of the Secretary to Government of Balochistan Higher & Technical Education Department (Not below the rank of BS-19) (v) The Director of Education (Schools), Balochistan or his nominee (Not below the rank of BS-19). (vi) The Director Colleges Higher & Technical Education or his nominee (Not below the rank of BS-19). (vii) The Director Bureau of Curriculum & Extension Center Balochistan, Quetta or his nominee (Not below the rank of BS-19). (viii) The **Chairman** of the Balochistan Board of Intermediate and Secondary Education. (ix) Representative of the Secretary to Government of Balochistan Finance Department (Not below the rank of BS-18) **(x) One Principal each Boys and Girls Colleges, nominated by the Controlling Authority.** **(xi) One Headmaster of High School nominated by the Controlling Authority.** (xii) One Headmistress of Girls High School, nominated by the Controlling Authority.

	(2) The nominated members of the Advisory Council shall hold office for 3 years and shall also be eligible for re-appointment. The quorum for a meeting of the Advisory Council shall be five. It will advise the Board in performance of the functions of the Board under this Ordinance.		**(xiii) One member from Registered Private Secondary / Higher Secondary Schools nominated by the Controlling Authority on rotation basis for the period of 02 years.** **Provided that, every Registered Private Secondary / Higher Secondary School shall be given an equal opportunity to become member of the advisory council.** (xiv) One member from Small & Medium Enterprise Development Authority (SMEDA). (xv) One member from Registered Textbooks Private Publisher. (xvi) Any expert nominated by the Controlling Authority. (2) The nominated members of the Advisory Council shall hold office for 3 years and shall also be eligible for re-appointment. The quorum for a meeting of the Advisory Council shall be ***fifty percent (50%) of total council***.
	(3) Government may frame Rules of Procedure to regulate the transaction of business by the Advisory Council. The rules of procedure may in particular provide for the following matters namely:- (i) Appointment of the Authority that may convene a meeting of Advisory Council; (ii) Appointment of the person who shall preside over the meeting of the Advisory Council; (iii) The manner in which and the authority y whom minutes of the meeting shall be recorded; and (iv) Any other matter considered necessary for the transaction of business by the Advisory Council."		(3) The Advisory Council shall advise the Board in performance of the functions of the Board under this Act. (**4) No, Act or proceedings of the Board or the Advisory Council or a committee shall be invalidated merely by reasons of the existence of vacancy of the Board or the Advisory Council or Committee or by reason of any irregularity in the appointment of any member of the Board or the Advisory Council or Committee.**

10 – Powers and Duties of the Board.	Sub-section (1), the Board, may, for carrying out the purposes of this Act: (iii) Procure plant, machinery and material required for its use. (3) The Board may prepare schemes pertaining to any of the following matters:- (a) Implementation of the Educational Polices of Government in respect of production and publication of textbooks, supplementary reading materials and teaching aids. (b) Arrangement for publication and distribution of textbooks and supplementary material for all stages and type of education ***and teachers training courses and adult education.*** (c) Production of reference and research material relating to the ***problems*** of curricula and textbooks. (d) Maintenance of a library of reference books, textbooks, teaching aids, educational journals and periodicals. (4) Every scheme prepared by the Board shall be submitted to the Controlling Authority with full details and financial implications. The Controlling Authority may approve or disallow or remit the scheme to the Board with its recommendations for further consideration.	**11 – Powers and Duties of the Board.**	Sub-section (1), the Board, may for carrying out the purposes of this Act: **(iii)Procure plant, machinery, material, either tangible or intangible or material required for its use.** (3)The Board may prepare schemes pertaining to any of the following matters:- (a) Implementation of the Educational Polices of Government in respect of production and publication of textbooks, ***supplementary learning materials*** and teaching aids. (b) Arrangement for publication and distribution of textbooks and supplementary material for all stages and type of education***.....omitted*** (c) ***Conduction and*** Production of reference and research material relating to the ***challenges*** of curricula and textbooks. (d) Maintenance of a library / ***digital library*** of reference books, textbooks, teaching aids, educational journals and periodicals. (e) Maintaining of website and other digital forums and upload its copyright learning materials on digital forums. (4) Every scheme prepared by the Board may be submitted to the Controlling Authority with full details and financial implications. The Controlling Authority may approve or ***disapprove*** or remit the scheme to the Board with its recommendations for further consideration.
11 – Committees	The Board may appoint such committees as it may consider necessary. The constitution functions and duties of the committees shall be such as may be prescribed by the rules.	**12 – Committees**	The Board may ***constitute*** such committees as it may consider necessary. The constitution, functions and duties of the committees shall be such as may be prescribed by the rules/ ***regulations.***

12 - Officers and Officials	The Chairman may appoint with the prior approval of Controlling Authority such officers and Secretaries whole-time or part-time, experts or consultants as it may consider necessary for the performance of its function on the terms and conditions as it may deem fit. The Chairman may however, in case of emergency appoint for a period not exceeding six months such officers and servants as may consider necessary, provided every appointment shall be reported to the Board at its next meeting.	**13 - Appointment of Board Officers / Officials**	**(1) The Chairperson, with the prior approval of the Controlling Authority and on the recommendations of "Balochsitan Public Service Commission" shall appoint officers of BPS-16 and above against the vacant posts.** **(2) The chairperson, with the prior approval of the controlling authority and on the recommendation of the 'Selection Committee', may appoint the non-gazzetted staff against the available posts.**
		14 - Appointment of Board Officers/ Officials on Contract	**(1) The Chairperson may however, in case of emergency, appoint on contract, for a period not exceeding six months (non-extendable) such officers/ officials as may consider necessary, provided every appointment shall be immediately reported to 'Controlling Authority' for concurrence and shall also be reported to the Board at its next meeting for approval.**
		15 - Hiring and out sourcing of Services of Highly Technical Experts/ Consultants	**(1) The Chairperson, with prior approval of the Board and on the recommendations of 'Technical Selection Committee' (Constituted by the Controlling Authority), may hire/outsource the services of such experts /consultants on Contract basis for the performance of highly technical jobs/tasks/functions of 'BTBB' on terms and conditions prescribed by the Board.**
13 – Provident Fund or Pension	(1) The Board shall establish for the benefit of its employees such pension or provident fund or both, as it may deem fit in such manner and subject to such conditions as may be prescribed by the Rules.	**16 – Benefit Funds**	(1) The Board shall establish ***such employee benefit funds including pension fund, provident fund, Group Insurance fund, benevolent fund and any other fund for the welfare of employees***, as it may deem fit in such manner and subject to such conditions as may be prescribed by Rules ***under this Act.*** (3) The Board shall establish a contributory pension fund for all the employees appointed from the date of applicability of this Act. (4) The rate of monthly contribution from employees in the various funds shall be determined by the Board and may be revised from time to time.

14 – Delegation of Powers.	The Board may by a general or special order, delegate to the Chairman, a member or other officers, any of its powers, duties and functions under this Ordinance and the rules, subject to such conditions as it may think fit to impose.	**17 – Delegation of Powers.**	The Board may by a general or special order, delegate to the Chairperson, a member or other officers, any of its powers, duties and functions under this Act and the rules***, regulations***, subject to such conditions as it may deem fit to impose.
15 – Immunity of the Board and its employees.	The Chairman, members, officers, advisors or employee of the Board shall while acting or purporting to act in pursuance of the provisions of this Ordinance or the rules made there under be deemed to be public servants within the meaning of section 21 of the Pakistan Panal Code (XLV of 1860).	**18 - Employees of the Board will be Public Servant.**	**The Chairperson, members, officers, advisors or employees of the Board shall while acting or purporting to act in pursuance of the provisions of this Act or the rules made there under be deemed to be public servants within the meaning of section 21 of the Pakistan Penal Code (XLV of 1860).**
16 – Board to be a Local Authority.		**19 – Board to be Local Authority.**	
17 – Budget Estimates.	(1) In the month of June each year, the Chairman shall submit a statement of the estimated receipts and expenditure of the Board in respect of the next financial year for approval by the Board. (2) A copy of the statement, as approved by the Board, shall be submitted by the Chairman to the ***Government*** within fifteen days of its approval by the Board.	**20 – Budget Estimates.**	**(1) In the month of April each *financia*l year, the Chairperson shall submit a statement of the estimated receipts and expenditure of the BTBB, in the light of GFRs, in respect of the next financial year for approval by the Board.** **(2) A copy of the statement, as approved by the Board, shall be submitted by the Chairperson to *the Controlling Authority* within fifteen days of its approval by the Board.**
18 – Audit.	(2) A copy of the Audit report, together with the comments thereon of the Board, shall be sent to ***Government*** and also to the Controlling Authority.	**21 – Audit.**	(1) The account of the Board shall be audited once in a financial year by the 'Auditor General of Pakistan'. (2) The Government, in addition to the audit under subsection (1), may cause the accounts of the Board annually audited by a Chartered Accountant or a firm of Chartered Accountants. (3) A copy of the Audit report, together with the comments thereon of the Board, shall be sent to the ***Controlling Authority***.
19 – Rules and Regulations.	(1) The Board shall have the power to frame rules and Regulations to carry out the purposes of this Ordinance. Such rules and regulations may	**22 – Rules.**	The Government may by notification in the official Gazette make / frame rules for carrying out the purposes of this Act and promulgate through Gazette Notification.

	provide for: (a) The powers and duties of the officers of the Board; (b) The terms and conditions of service of the officers and employees of the Board, including disciplinary action grant of leave and retirement of the employees of the officers and employees of the Board; (c) The constitution of pension or provident fund or both for the benefit of the officers and employees of the Board; (d) Such other matters as are required to be prescribed by rules and regulations for the smooth working under the Ordinance.		
20 – Validation.	No act or proceedings of the Board or the Advisory Council or a committee shall be invalidated merely by reasons of the existence of vacancy on the Board or the Advisory Council or Committee or by reason of any irregularity in the appointment of any member of the Board or the Advisory Council or Committee.	**23 - Regulations**	(1) The Board shall have the power to make by notification in the official gazette regulations to carry out the purposes of this Act and Rules made there-under such regulations may provide for: (a) The powers and duties of the officers of the Board; (b) The terms and conditions of service of the officers and officials of the Board, including disciplinary action, grant of leave and retirement. (c) The constitution of pension fund, Provident Fund, Group Insurance Fund, Benevolent Fund and any other Fund for the benefit of the officers and officials of the Board. (2) Such other matters as are required to be prescribed by Regulations for the smooth working under this Act. (3) The regulations prepared shall be submitted to the Controlling Authority for approval. The Controlling Authority may approve or disapprove and remit them to the Board with its recommendations for further consideration.
21- Protection of Act and Orders.	No suit for damages or other legal proceeding shall be instituted against Government, the Controlling Authority, Advisory Council or Committee or any officer or employee of the Board in respect of any-thing done or purported to have been done in good faith in	**24 - Indemnity**	No suit for damages or other legal proceeding shall be instituted against Government, the Controlling Authority, Board of Directors, Advisory Council or Committee or any officer or employee of the Board in respect of any-thing done or purported to have been done in good faith in pursuance of this Act and the

	pursuance of this Ordinance and the rules made there under.		rules/ ***regulations*** made there-under.
22 -	All action taken, jurisdiction or power exercised and order issued under any of the Provisions of the West Pakistan Textbook Board Ordinance, 1962 (ordinance No. XLI of 1962) shall be deemed respectively to have been taken, exercised and issued under this Ordinance.	**25 - Repeal and Saving**	(1) ***The Balochistan Textbook Ordinance 1977 (Balochistan Textbook Board Ordinance No. XI of 1977) is hereby repealed.*** (2) All actions taken, jurisdiction or power exercised, ***board established, advisory council or committees constituted, officer or officials appointed or person authorized rules and regulations and order issued or any other action taken under any of the said Ordinance shall if not inconsistent with the provision of this Act, be continued and, so far as may be deemed to have been respectively done, taken, incurred, commenced, appointed, authorized, conferred made or issued under this Act until altered or repealed.*** (3) All assets, properties, rights and interests of whatever kind used, enjoyed, possessed, owned by vested in, or held in trust by or for the Board established under ***Balochistan Textbook Board Ordinance 1977.***
23 -	All assets, property, rights and interests of whatever kind used, enjoyed, possessed, owned by vested in, or held in trust by or for the Board established under the ***West Pakistan Textbook Board Ordinance, 1962 and all liabilities legally subsisting against the said Board shall to the extent of the share of the Province of Balochistan, pass on to the Board.***		
24 – Repeal	The West Pakistan Textbook Board Ordinance 1962 (West Pakistan Ordinance XLI of 1962) is hereby repealed.		